



# Supreme Court of the Virgin Islands

## SCHEDULE OF BAR APPLICATION FEES

All fees can be paid through the Virgin Islands Judiciary Electronic Filing System or paid in the form of a Cashier's Check, Money Order or Certified Check, payable to "Supreme Court of the Virgin Islands" in U.S. dollars and drawn on a bank in the United States. Fees are due upon the submission of the Virgin Islands Bar Admissions Application. Any application that includes insufficient or improper payment will be denied.

### Pro Hac Vice Admissions pursuant to VISCR 201

- Clerk of the Court Filing Fee for *Pro Hac Vice* Admission ----- (\$100.00)  
(Credit Card, Cashier's/Certified Check or Money Order should be made payable to Supreme Court of the Virgin Islands.)
- *Pro Hac Vice* Admission Application Processing Fee ----- (\$250.00)  
(Credit Card, Cashier's/Certified Check or Money Order should be made payable to Supreme Court of the Virgin Islands.)

### Regular Admissions pursuant to VISCR 204

- Virgin Islands Bar Examination Application Fee ----- (\$1,000.00)
  - ❖ Clerk of the Court Filing Fee for Examination ----- (\$100.00)
  - ❖ Laptop Computer Program (LCP) Fee ----- (\$150.00)
  - ❖ Late Examination Registration Fee ----- (\$250.00)
  - ❖ Exam Retaking Fee ----- (\$500.00 for each portion)  
(Credit Card, Cashier's/Certified Check or Money Order should be made payable to Supreme Court of the Virgin Islands.)
- Uniform Bar Examination (UBE) Score Transfer Application Fee ----- (\$1,000.00)
  - ❖ Clerk of the Court Filing Fee for UBE Score Transfer -- (\$100.00)  
(Credit Card, Cashier's/Certified Check or Money Order should be made payable to Supreme Court of the Virgin Islands.)
- Admission on Motion Application Fee ----- (\$2,000.00)
  - ❖ Clerk of Court Filing Fee for Admission on Motion ----- (\$500.00)  
(Credit Card, Cashier's/Certified Check or Money Order should be made payable to Supreme Court of the Virgin Islands.)
- NCBE Character and Fitness Investigation Fees ----- (As determined by NCBE)  
(Credit Card payment must be completed online at the NCBE website. Check or Money Order should be made payable to the National Conference of Bar Examiners **and** forwarded **with** the original hard copy of the application for admission to the Virgin Islands Bar after the electronic submission of the e-document. The NCBE Character and Fitness Application, Authorization Form and Payment Confirmation Form must be returned to the Office of Bar Admissions. Failure to adhere may result in the further delay of consideration of the application or possible denial).

### Special Admissions pursuant to VISCR 202

- Clerk of the Court Filing Fee for Special Admission ----- (\$100.00)  
(Credit Card, Cashier's/Certified Check or Money Order should be made payable to Supreme Court of the Virgin Islands.)
- Special Admission Application Processing Fee ----- (\$250.00)  
(Credit Card, Cashier's/Certified Check or Money Order should be made payable to Supreme Court of the Virgin Islands.)
- NCBE Character and Fitness Investigation Fees ----- (As determined by NCBE)  
(Credit Card must be completed online at the NCBE website. Check or Money Order should be made payable to the National Conference of Bar Examiners **and** forwarded **with** the original hard copy of the application for admission to the Virgin Islands Bar after the electronic submission of the e-document. The NCBE Character and Fitness Application, Authorization Form and Payment Confirmation Form must be returned to the Office of Bar Admissions. Failure to adhere may result in the further delay of consideration of the application or possible denial).

**Upon reviewing the fee schedule, if you are still unsure of the fee that you should pay, please contact the Office of Bar Admissions.**